



Torquay Cowrie Market - Terms and Conditions

The Torquay Cowrie Market is focused on supporting local artists and makers. We aim to be a plastic-free, environmentally friendly and fair trade market. Please ensure you read and can adhere to the terms and conditions before applying.

Torquay Cowrie Market organisers reserve the right to refuse entry or impose loss of stall site for non-compliance with the following conditions. We have over 150 stalls per market, with hundreds of applications each season, therefore the approval for new stallholders is strictly based on these conditions.

All goods should fall into at least one of the following categories:
homemade, environmentally friendly and sustainable, homegrown, community group, self-designed/made, fair trade, food/beverage and health/wellness.

If stallholders wish to add additional items during the season, they must fall into the guidelines above and must be within their current category. If you choose to change your product during the season, you must seek approval from the market organisers.

REGULATIONS AND CONDITIONS OF TRADE

1. Stallholders must **book and pay by 5pm the Thursday** prior to Sunday's market. You will be emailed your site number the day before Sunday's market. Your allocation is final and no changes will be made.
2. New stallholders must live within the G21 region, with stallholders based on the Surf Coast given preference. The G21 region includes Colac Otway Shire, Surf Coast Shire, City of Greater Geelong, Borough of Queenscliffe and Golden Plains Shire.
3. Health and safety regulations relating to the sale of goods **MUST BE** adhered to. Please note this is your responsibility.
4. Stallholders must remove all of their own rubbish. **Bins provided are for customers only.**
5. Each standard site measures approximately 3 x 3m.
6. Entry by stallholders must be before 8.00am and not prior to 6.30am.
7. Strictly **NO** vehicles moving on the market site between the hours of 8.30am and 2.00pm.
8. Car sites have space for strictly one car behind their site. All other vehicles must be removed by 8.30am. Note: cars parked off-site in a no-parking area risk being fined.
9. All stalls must remain open from 9.00am to 2.00pm. (Note new hours).

10. Stallholders must hold current Public Liability Insurance to cover you for at least \$10 million. The Torquay Cowrie Market is unable to provide this.
11. Torquay Cowrie Market is a plastic free event. Single-use plastic must NOT be used. Compostable products must be compostable within the [Surf Coast Shire](#)'s requirements.
12. Environmental weeds (as listed in the [Surf Coast Shire Council](#)'s guidelines) must not be sold.
13. Stallholders are to provide their own tables and marquees. These are to be of a high standard and secure in strong winds. The stall must be safe, neat, well-presented and visually pleasing. Ensure you keep the access pathways clear at all times. If market organisers deem the marquee to be unsafe, it will be asked to be taken down.
14. The market will be canceled on [Catastrophic and Extreme](#) fire danger days.
15. The market is held in the open with the risk of high winds. The market will continue on wet and windy days unless it is deemed unsafe to the public by the market organisers, land managers (GORCAPA) or other stakeholders such as the Surf Coast Shire, Police or CFA. If the forecast is unfavourable, you will be notified the night before or 6.00am at the latest on the day of the market. Monitor the Torquay Cowrie Market Facebook and Instagram pages for the most up to date information prior to the market. An email regarding cancellations will be sent out as soon as possible once the decision is made to cancel.
16. In the event the market is canceled due to predicted bad fire or weather conditions prior to 5pm the Thursday before the market, you will be given a credit to use for the next market. After this time, no refunds or credits will be given.
17. Should you choose not to attend a market, refunds or credits are NOT given unless a request has been made by **9am on the Thursday** before the market.
18. Stalls selling food and food products must register with '[Streatrader](#)' and comply with requirements set by the [Surf Coast Shire's Environmental Health Officer](#), which can be obtained by ringing (03) 5261 0600. Appropriate documentation must be supplied with the application.
19. Gas and electrical safety guidelines must be adhered to and are your responsibility. Electrical equipment is to be tested and tagged, and gas bottles must be in date and stored in a safe ventilated area outside your marquee.
20. Traders using an open flame will also need a 'Permit 40' from the [Country Fire Authority](#) (CFA) to be able to trade on total fire ban days. This is to be provided at the start of the fire danger period.
21. Any bullying or harassment of Torquay Cowrie Market staff, volunteers, other stallholders or general public will not be tolerated and can result in the cancellation of your stall.
22. Your privacy is important and the Torquay Cowrie Market will not share your details without your permission.
23. The Torquay Cowrie Market is run by volunteers in the Surf Coast Arts Incorporated, a not-for-profit community organisation supporting art and artists in the region. Suggestions or grievances need to be in writing to the Torquay Cowrie Market organisers by email to hello@torquaycowriemarket.com.